



2024 Vendor Application: July 12th-14th

Thank you for your interest in being a vendor at the Annual Lisbon Moxie Festival to help us celebrate 40 years of Moxie!! This form contains the details needed to complete your application; please read all information carefully! Please contact us via email with any questions at leemand_99@yahoo.com and astrout@lisbonme.org

GENERAL DATES & INFORMATION:

- PAYMENT received by May, 24th will be guaranteed a spot on Friday from 4:00pm - 9:00pm and/or Saturday AM (8:00am -9:00pm).
- Prices for each vendor space increase after the May 24th, 2024. Register by this date to guarantee your spot at a discounted rate.
- On Friday, vendors will be able to set up at 2:00pm with tear down no earlier than 9:00 pm. (There is no power available for Friday vendors; must be self-sufficient.) Friday location is at Lisbon High School. Space is limited.
- On Saturday, all vendors will be at MTM and set up begins at 6:30am. There is limited electrical set up available, \$25.00 extra cost, quiet generators are highly recommended. Vendors should be fully prepared by the 10:00am parade time. Vendors are responsible for cleaning up their area or they will be charged an additional \$25.00 clean up fee. Please let us know if you plan on leaving before the end of the day, so we can set up a time for your departure.
- New this year, Vendors have the option to stay throughout the Concert at no extra cost. Tear down will begin immediately after the concert.
- Deadline for vendor applications is June 28th 2024.
- The Moxie Festival reserves the right to sell Moxie-branded tee shirts and gear. Vendors are prohibited from selling Moxie branded tee shirts and gear during the festival on both Friday and Saturday.**
- The Moxie Festival reserves the right to refuse any vendor who acts inappropriately or is unprofessional.
- Booth rentals fill up fast. The Moxie Festival reserves the right to reject vendors due to space limitations and duplicate vendor offerings.
- Food Vendors are subject to state health inspection guidelines.
- Food Vendors will be allowed to sell Moxie Soda
- Vendor discounts for both Friday and Saturday
- For vendor Questions, please contact:
 - Aline Strout at: astrout@lisbonme.org – 207-353-2289 (option 2)
 - Dan Leeman at: leemand_99@yahoo.com – 207-841-8680

Before May 20th	Non-Profit/School Groups	Craft Vendors		Food Vendors	
	From Lisbon Only	From Lisbon	Out of town	From Lisbon	Out of town
Friday Night	Free	\$ 75.00	\$ 100.00	\$ 100.00	\$ 125.00
Sat AM (8-4)	Free	\$ 75.00	\$ 125.00	\$ 100.00	\$ 175.00
Sat PM (5-9)	Free	free	free		
May 20th or after	Non-Profit/School Groups	Craft Vendors		Food Vendors	
	From Lisbon Only	From Lisbon	Out of town	From Lisbon	Out of town
Friday Night	Free	\$ 100.00	\$ 125.00	\$ 125.00	\$ 150.00
Sat AM (8-4)	Free	\$ 125.00	\$ 175.00	\$ 150.00	\$ 225.00
Sat PM (5-9)	Free	free	free	free	free
\$25 Electrical Fee Per Space (Saturday A.M. & P.M). This is in addition to your vendor fee.					
2 day participation discount -\$25.00 (before May 20th deadline)					

Prices Approved by the Town Council 3/5/2019



2024 Vendor Application: July 12th-July 14th, 2024

Company name (indicate if Non-Profit/School Group): _____

Contact person: _____

Email: _____

Address: _____

City/State: _____ **Zip Code** _____

Phone #: _____ **Fax#:** _____ **Email:** _____

Description of ALL items to be sold. Please attach a menu or use a separate sheet of paper to describe all items to be sold. If an item is sold that is not disclosed on this application, seller will be asked to stop the sale of that item.

Please acknowledge the following and/or enclose with application:

_____ Copy of State of Maine Seller's Certificate or Maine Tax Id Number If You Have One. Call the Maine Revenue Services at 207-624-9693 For More Information.

_____ Equipment/Event Picture & Give Permission for the Moxie Festival to Use It to Promote the Moxie Festival.

_____ Certificate of Liability Insurance is **Required for food vendors only** with application listing the Town of Lisbon and Moxie Festival Committee as an additional insurer.

_____ Proof of non-profit status, if applicable.

Reserve the following number of space(s): _____ **(1 space = 10 x10)**

Number of spaces on Friday: _____ Saturday AM: _____ Saturday PM (at MTM): _____

Electricity needed: circle one: YES NO

Bringing Quiet Generator for Power: YES NO IF NO, Specify below List items Requiring Power:

Type of Power Available **only:** 110v Wattage (each Unit) _____ Plug Style _____

Total Amount Due: (Please make checks payable to: **Town of Lisbon – Moxie Festival**)

	Friday Cost	
+	Saturday AM Cost	
+	Saturday PM Cost	
+	Electricity Need	
-	Two Day Discount	

TOTAL DUE: _____

Other pertinent information:

I have read the vendor policies and procedures and agree to adhere to them. A copy of my certificate of insurance in a minimum amount of \$1,000,000.00 per occurrence under general liability is enclosed. I agree to hold blameless the Town of Lisbon for any damage or loss associated with my display. I waive all liability that the Town of Lisbon may have arising out of my participation at the Moxie Festival. I understand that I will be responsible for set up and removal of my display and trash in the area designated by the Moxie Committee.

Signature: _____

Return application to:

Town of Lisbon Attn: The Moxie Festival
300 Lisbon Street
Lisbon, Maine 04250